## DARDENNE



PRAIRIE

## CITY OF DARDENNE PRAIRIE <br> 2032 HANLEY ROAD <br> DARDENNE PRAIRIE, MO 63368

PLANNING AND ZONING COMMISSION AGENDA DECEMBER 13, 2023

7:00 p.m.

## CALL MEETING TO ORDER <br> PLEDGE OF ALLEGIANCE <br> ROLL CALL Alderman Wandling <br> Chairman Etzkorn <br> Commission members: <br> Bailey <br> Detweiler <br> Fry <br> Musler <br> Northcutt <br> Ogle <br> Pollard <br> Rowley <br> Stankovich <br> Wooldridge <br> ELECTION OF CHAIRMAN <br> ELECTION OF VICE-CHAIRMAN <br> ELECTION OF SECRETARY <br> PUBLIC COMMENT <br> PUBLIC HEARING

1. Amended P.U.D. Area Plan Request - Amended Area Plan (Lot 3 only) for the approved "Prairie Encore" Mixed-use Development on approximately 17.25 acres of the land commonly known as 15765 Bryan Road and more particularly described in the P.U.D. Request - Final Plan application received by the City on November 8, 2023, on file with the City Clerk from Applicant Engenuity, LLC.

## NEW BUSINESS

1. Amended P.U.D. Area Plan Request - Amended Area Plan (Lot 3 only) for the approved "Prairie Encore" Mixed-use Development on approximately 17.25 acres of the land commonly known as 15765 Bryan Road and more particularly described in the P.U.D. Request - Final Plan application received by the City on November 8, 2023, on file with the City Clerk from Applicant Engenuity, LLC.
2. Approval of the 2024 Submittal and Meeting Calendar

## APPROVAL OF MINUTES

Approval of 09-13-23 Minutes
COMMISSION COMMUNICATIONS
ADJOURNMENT

The City of Dardenne Prairie Planning \& Zoning Commission meeting was called to order at 7:00 p.m. The meeting was held at the Dardenne Prairie City Hall located at 2032 Hanley Road.

The meeting was opened with the Pledge of Allegiance.
Present at roll call were Alderman Wandling, Chairman Etzkorn, Commissioners Bailey, Detweiler, Rowley, Ogle, Shea, and Wooldridge. Also present were Jen Bohn, City Engineer Tom Weis, City Administrator James Knowles and City Attorney Drew Weber.

PUBLIC COMMENT - No one present to speak.

## NEW BUSINESS

1. PUD Request - Final Plan - for the proposed "Town Square Apartments Phase II" Mixed-use Development on the approximately 6.07 acres of the land commonly known as Technology Dr (Loc. \#T161800002) and more particularly described in the P.U.D. Request - Final Plan application received by the City on July $31^{\text {st }}, 2023$ on file with the City Clerk from Applicant Grimes Consulting.

Lenny Meers was present for questions. A motion was made by Commissioner Wooldridge, seconded by Commissioner Shea to recommend approval with the condition. Roll call was as follows:

Commissioner Stankovich - Absent Commissioner Fry - Absent
Commissioner Rowley - Nay
Commissioner Shea - Aye
Commissioner Musler - Absent
Commissioner Wooldridge - Aye

Commissioner Detweiler - Aye
Commissioner Bailey - Nay
Chairman Etzkorn - Aye
Commissioner Ogle - Aye

## 2. Bylaws Amendment

A motion was made by Commissioner Rowley, seconded by Commissioner Shea to accept and approve the proposed amendment as drafted. Commission voted by voice vote. Passed by all Ayes.

## APPROVAL OF MINUTES

Approval of 08-09-23 Minutes
A motion was made by Commissioner Shea, seconded by Commissioner Detweiler to approve the 08-09-23 minutes. Motion passed unanimously.

COMMISSION COMMUNICATIONS
Chairman Etzkorn introduced Commissioner Joel Ogle and welcomed him to the Commission.

A motion was made by Commissioner Shea, seconded by Commissioner Detweiler to adjourn the meeting at 8:15 p.m.

Respectfully submitted,

Jen Bohn

## MEMO

TO: Dardenne Prairie Planning and Zoning Commission
FROM: Todd Streiler, Planning \& Development Manager
DATE: $\quad$ December 6 th, 2023
SUBJECT: Planning and Zoning Commission Meeting Scheduled for December 13 ${ }^{\text {th }}, 2023$
Items for consideration at this meeting include:

## PUBLIC HEARINGS:

1. Amended P.U.D. Area Plan Request - Amended Area Plan (Lot 3 only) for the approved "Prairie Encore" Mixed-use Development on approximately 17.25 acres of the land commonly known as 15765 Bryan Road and more particularly described in the P.U.D. Request - Final Plan application received by the City on November 8, 2023, on file with the City Clerk from Applicant Engenuity, LLC.

On March $15^{\text {th }}$, 2023, the PUD \& Rezoning Request - Area Plan was approved by the Board of Alderman via ordinance 2238.

On July $6^{\text {th }}$, 2023. the PUD \& Rezoning Request- The Final Plan was approved by the Board of Aldermen via Ordinance \# 2260.

The Applicant submitted an Amended Area Plan / Final Plan which was reviewed by the City Planning \& Development Manager and City Engineer and issued a letter dated November 17 ${ }^{\text {th }}$, 2023, which is enclosed.

On December 5, 2023, the applicant submitted an Amended Area Plan with the Engenuity's responses, per the Planning \& Development Manager's comments, to the City, which is enclosed.

## NEW ITEMS:

1. Amended P.U.D. Area Plan Request - Amended Area Plan (Lot 3 only) for the approved "Prairie Encore" Mixed-use Development on approximately 17.25 acres of the land commonly known as 15765 Bryan Road and more particularly described in the P.U.D. Request - Final Plan application received by the City on November 8, 2023, on file with the City Clerk from Applicant Engenuity, LLC.

From Above Public Hearing.

## EXISTING ITEMS: None.

## INFORMATION ONLY: None.

Enclosures

[^0]November 27 ${ }^{\text {th }}, 2023$
RE: The Prairie Encore Amended Area Plan
Dardenne Prairie, MO 63368

Dear Mr. Streiler:
We are proposing to amend the Prairie Encore Area Plan, changing the Macadoodles building from 8,500 square feet to 11,500 square feet, while consolidating two lots including the 674 square foot coffee building.

This change will be an enhancement to the entire Prairie Encore development. We are currently working with Starbucks who will take the 1,600 square foot end cap and Macadoodles will take the remaining 9,900 square feet of space. The enhancement to the site should result in increased potential sales of the Prairie Encore Development, around 2 million dollars per year and will help with overall traffic flow and parking within the site. We believe the site will look better from the street, while providing more sales tax revenue to the city of Dardenne Prairie and will help with the longterm viability of the development to be successful.

Please feel free to contact me with any questions or concerns you may have.
Sincerely,


Sean Ackley, P.E.
Civil Engineer at Engenuity
seana@theengenuity.com
cc: Kimberlie Clark, Dardenne Prairie City Clerk (636) 755-5311
Tom Wiess, P.E., Weis Design Group, Dardenne Prairie City Engineer (636) 755-5304

December 4, 2023
RE: The Prairie Encore Amended Area Plan
Dardenne Prairie, MO 63368

Dear Mr. Streiler:
Please see the statement below from a Transportation Engineer concerning the onsite circulation of the Amended Area Plan vs. the Approved Final Plan.

Yes, there is an increase in the efficiency of onsite traffic circulation for the Amended Plan versus the previously Approved Final Plan. The one-way delivery lane and drive thru lane around the back of the single retail building (Amended Plan) eliminates the conflicting drive thru lanes as shown in the Approved Final Plan between the larger retail building and small 664 saft building to the north. The intent of the Amended Plan is for most of the private traffic to remain in the building's front parking lot and separate the drive thru traffic around back. Proper striping and signage indicating the drive thru lane and one-way delivery traffic will be key.

Please feel free to contact me with any questions or concerns you may have.

## Sincerely,



Sean Ackley, P.E.
Civil Engineer at Engenuity
seana@theengenuity.com
cc: Kimberlie Clark, Dardenne Prairie City Clerk (636) 755-5311

## \% Change from Approved Final Plan

Commercial Building Area

| Approved Final Plan |  |
| :--- | ---: |
| Lot $2=$ | 3,000 s.f. |
| Lot $3=$ | 664 s.f. |
| Lot $4=$ | 8,500 s.f. |
| Lot $5=$ | 5,200 s.f. |
| Total Approved $=$ | $\mathbf{1 7 , 3 6 4}$ s.f. |


| Amended Area Plan |  |
| :--- | ---: |
| Lot $2=$ | 3,000 s.f. |
| Lot $3=$ | 11,500 s.f. |
| Lot $4=$ | 5,200 s.f. |
| Total Approved $=$ | $\mathbf{1 9 , 7 0 0}$ s.f. |

Difference =
2,336 s.f.
\% Increase =
www.DardennePrairie.org

November 17, 2023
Sean Ackley P.E.
Engenuity
17057 N. Outer Forty Road, Suite 147
Chesterfield, MO 63005

Subject: Amended CUP, PUD Area Plan \& Final Plan Request<br>Dardenne Prairie Project No. 972260

Dear Mr. Ackley:
The subject Amended CUP, PUD Area Plan, Final Plan and Landscape Plan request that was received by the City November 8, 2023 for consideration by the Dardenne Prairie Planning and Zoning Commission and Board of Aldermen have been reviewed and the following items need to be addressed.

1. The approved Area Plan included $\mathbf{1 7 , 3 6 4}$ sf of commercial retail space; the proposed Amended Area Plan includes 19,700 sf. The total change in commercial retail space is an increase of 2,336 sf or $13.4 \%$. As we discussed, according to Section 405.310 A.1., any change resulting in an increase over $5 \%$ in the square footage of commercial space shall be considered a "major change" and required to go through the same procedures and public hearings as the approved Area Plan. As previously requested, please provide a site plan showing Lots 3 \& 4 as approved on the original Area Plan overlaid with the proposed amendments to Lot 3. Also provide a narrative describing all the proposed changes, approved vs. proposed square footages, the percent change, and the rational for the proposed amendments and the benefits gained.
2. There is a parking surplus on Lot 3 ( 34 stalls required; 56 stalls provided). Meanwhile, there is a parking deficiency of 11 stalls for Lot 2 ; (Only 40 Stalls are provided, however, 50 stalls are required). Please rearrange the "shared parking" on Lot 3 to be accessible from Lot 2 and relocate the lot line to encompass the shared parking. If a "Modular Block Retaining Wall" is proposed between Lots 2 and 3, please label it accordingly. Update the Parking Summary with the revised parking calculations.
3. Provide a cross access easement between Lots 2 and 3 and Lots 3 \& 4 .
4. Please relocate the accessible stalls in front of each entrance of the uses proposed on Lot 3 in accordance with Section 405.640 A.3.
5. Provide the amended architectural elevations with the maximum height to the "Copper Cone Cap" and top the "Vault" from the finished ground level.
6. The parking lot is over 65 ' in width, therefore the according to Section 405.550 B.1; "Not less than ten percent (10\%) of the interior of a parking lot shall be landscaped. The interior of a parking lot shall be calculated by multiplying the number of parking spaces by two hundred seventy (270) square feet. Planting which is required along the perimeter of a parking lot shall not be considered as part of the interior landscaping requirement."

Be advised, according to this requirement 12,150 sf of interior parking lot landscaping is

Subject: Prairie Encore CUP/PUD Area Plan Amendment $1^{\text {st }}$ Review
Dardenne Prairie Project No. 972260
required, ( 45 stalls $\times 270$ sf $=12,150$ ). Only 1,310 is provided throughout the entire Lot 3 which includes perimeter landscaping that shall not be considered as part of the interior landscaping requirement.
7. According to Section 405.550 B.3; "The interior dimensions of any planting area or planting median shall be sufficient to protect the landscaping materials planted therein and to insure proper growth. Any protected planting strip where trees are to be planted shall be a minimum of seven (7) feet wide and shall be protected from vehicle overhang." Only 5' islands are provided in the interior; please revise the plan as needed to meet this requirement.
8. Provide an exhibit showing the proposed "Modular Block Retaining Wall" proposed along the shared parking and west side of the drive-through lane on Lot 3 showing the proposed height.
9. Provide submittal and revision dates to all drawings as needed and note on the plan the date of the original approved Area Plan and Approved Final Plan.
10. Provide an explanation that addresses and includes signage, stop bars etc. at the potential conflict of the dual drive thru area so that the coffee shop stacking does not block the traffic flow.

The above items shall be addressed prior to placing this item on the Planning Commission's Agenda.
If you have any questions, please feel free to contact me.
Respectfully,


Todd Streiler, AICP, LEED AP
Planning \& Development Manager
cc: James Knowles, City Administrator
Tom Weiss, City Engineer



AMENDED AREA PLAN









## City of Dardenne Prairie, Missouri 2024 Submittal and Meeting Calendar

Planning and Zoning Commission $-2^{\text {nd }}$ Wednesday of the month
Board of Aldermen $-1^{\text {st }}$ and $3^{\text {rd }}$ Wednesdays of the month

Planning and Zoning Commission Meetings begin at 7:00 p.m.
Board of Aldermen Meetings begin at 7:00 p.m.
(Board of Aldermen Work Sessions are held at 6:00 pm)

All meetings are held at City Hall located at 2032 Hanley Road, Dardenne Prairie, Missouri 63368

| PLANNING \& ZONING COMMISSION |  |  |  |  | BOARD OF ALDERMEN |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\square$ CONDITIONAL USE \& NEW COMMUNITY PLANS** |  | PLATS, LOT SPLI PLANS \& PUD FIN | PLANS |  | MASTER SIGN PLAN, TEMPORARY USE $\&$ OTHER AGENDA ITEMS** |  |  |
| APPLICATION DEADLINE | $\begin{gathered} \text { SUBMISSION } \\ \text { DEADLINE } \end{gathered}$ | $\begin{array}{\|c} \hline \text { COMMENTS } \\ \text { TO } \\ \text { APPLICANT } \\ \hline \end{array}$ | $\begin{aligned} & \text { RESUBMISSION } \\ & \text { DEADLINE } \end{aligned}$ | $\begin{aligned} & \text { MEETING } \\ & \text { DATE } \end{aligned}$ | APPLICATION DEADLINE | FIRST MEETING DATE | $\begin{gathered} \text { SECOND } \\ \text { MEETING } \\ \text { DATE } \\ \hline \end{gathered}$ |
| 12/04/2023 | 12/06/2023 | 12/15/2023 | 12/21/2023 | 01/10/2024 | 12/27/2023 | 01/03/2024 | 01/17/2024 |
| 01/08/2024 | 01/10/2024 | 01/19/2024 | 01/25/2024 | 02/14/2024 | 01/31/2024 | 02/07/2024 | 02/21/2024 |
| 02/05/2024 | 02/07/2024 | 02/16/2024 | 02/22/2024 | 03/13/2024 | 02/28/2024 | 03/06/2024 | 03/20/2024 |
| 03/04/2024 | 03/06/2024 | 03/15/2024 | 03/21/2024 | 04/10/2024 | 03/27/2024 | 04/03/2024 | 04/17/2024 |
| 04/01/2024 | 04/03/2024 | 04/12/2024 | 04/18/2024 | 05/08/2024 | 04/24/2024 | 05/01/2024 | 05/15/2024 |
| 05/06/2024 | 05/08/2024 | 05/17/2024 | 05/23/2024 | 06/12/2024 | 05/29/2024 | 06/05/2024 | 06/19/2024* |
| 06/03/2024 | 06/05/2024 | 06/14/2024 | 06/20/2024 | 07/10/2024 | 06/26/2024 | 07/03/2024 | 07/17/2024 |
| 07/08/2024 | 07/10/2024 | 07/19/2024 | 07/25/2024 | 08/14/2024 | 07/31/2024 | 08/07/2024 | 08/21/2024 |
| 08/05/2024 | 08/07/2024 | 08/16/2024 | 08/22/2024 | 09/11/2024 | 08/28/2024 | 09/04/2024 | 09/18/2024 |
| 08/30/2024* | 09/04/2024 | 09/13/2024 | 09/19/2024 | 10/09/2024 | 09/25/2024 | 10/02/2024 | 10/16/2024 |
| 10/07/2024 | 10/09/2024 | 10/18/2024 | 10/24/2024 | 11/13/2024 | 10/30/2024 | 11/06/2024 | 11/20/2024 |
| 11/04/2024 | 11/06/2024 | 11/15/2024 | 11/21/2024 | 12/11/2024 | 11/27/2024 | 12/04/2024 | 12/18/2024 |

## NOTES:

1. Zoning matters require two (2) readings by the Board of Alderman at separate meetings.
2. Variances must be heard by the Board of Adjustment, which meets on an "as-needed" basis.
3. Items that require publication must be submitted at least 37 days prior to the meeting date.
4. "*" Denotes Holiday Schedule

[^0]:    cc: Mayor John Gotway and Board of Aldermen
    Kim Clark, City Clerk
    John Young, City Attorney

